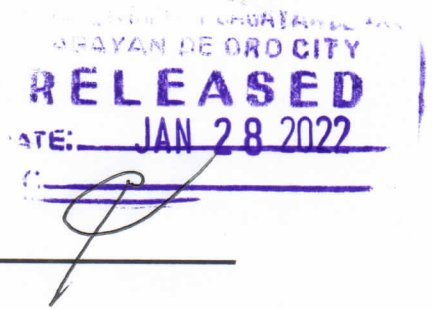




Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

January 28, 2022

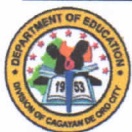
Division Memorandum  
No. 33, s. 2022

**SUBMISSION OF TRAINING DESIGN AS PART OF INSERVICE TRAINING PROGRAM**

To: Lorebina C. Carrasco – CID Chief  
Rosalio R. Vitorillo – SGOD Chief  
Elementary/Secondary School Heads  
Elementary/Secondary Teachers  
This Division

1. Please be informed that all School Heads are required to submit the Training Design as part of your Mid-Year In Service Training Program this coming Monday January 31, 2022 at the office of the School Governance and Operations Division (SGOD – hrds) or at [derroldmarl@gmail.com](mailto:derroldmarl@gmail.com).
2. Those with Training Design already forwarded to this office together with the Training Matrix and Budget Matrix need not submit anymore.
3. Immediate and wide dissemination of this Memorandum is desired.

**ALICIA E. ANGHAY**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (08822)-8550048